

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 28

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 28, 2024 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams (arrived 8:34 p.m.)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Kenny Hickey, Brad Edrington, JonPaul Campbell, Deron Wolfe, Steve Schnetzer, Randy Retallick, Zachary Zeckser and Rusty Meece.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on May 13, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

### Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that he received the resignation of Casey Brewer effective June 12, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Mr. Brewer effective June 12, 2024. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-09**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Ashley Brooks effective June 13, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Mrs. Brooks effective June 13, 2024. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-10**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to rescind Resolution 24-05-04 for the purchase of SCBA. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the rescission of Resolution 24-05-04 as stated above. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-11**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he wishes the Township to participate in membership with HGAC and Sourcewell which will provide the ability to purchase equipment, material, supplies or services through a joint purchasing program for political subdivisions. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-12**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to purchase SCBA's and accessories at a cost of \$227,405.44 through a special pricing from Vogelpohl and is less by approximately \$83,867.72 than the pricing through the membership with HGAC which is a joint purchasing program operated by or through a national or state association of political subdivision authorized by ORC 9.48(b). Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the purchase of SCBA's as stated above. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-13**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that there were no applications in response to our posting for a Full-time Firefighter II/Paramedic. Therefore, Chief Jameson requested authorization to post for a Full-time Firefighter II/EMT basic, with the stipulation that the Paramedic certification is achieved within a 3-year period. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the posting of a Full-time Firefighter II/EMT basic as stated above. All voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that the two volunteer captains have refused to take the required NIMS 300 and 400 classes to be able to run fire scenes. The training classes are only available during the Monday through Friday which conflicts with their full-time jobs. Therefore, moving forward, the two volunteer captains will no longer be running Battalion during their weekend volunteer shifts.

Chief Jameson updated the Board on items regarding the Fire Department Assessment goals regarding turn out times and driving policy.

Chief Jameson informed the Board that he and Assistant Chief JonPaul Campbell looked at a modular home for Station 31.

Chief Jameson informed the Board that the live burn training went well last Sunday. Firefighters from Turtlecreek Township were joined by those from Mason and Deerfield Township.

JonPaul Campbell, Deputy Chief, updated the Board on the driver training progress.

Chief Campbell informed the Board that a tanker truck went to Miller Park to provide water for an end of school party. The water was used for their slip and slide and the kids had a great time.

#### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, presented awards to Road Department employees. Randy Retallick received a 5-year award, Rusty Meece received a 5-year award and Steve Schnetzer received a 15-year award. Mr. Hickey thanked them for being great employees.

Mr. Hickey led a discussion regarding the HVAC units at Station 32. Two of the units are not working properly and are original to the building. The cost to repair the units was compared to the cost of replacement. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the HVAC replacement units at a cost of \$30,600.00 from Hauser Heating and Air Conditioning. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-14**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey led a discussion regarding a needed guardrail repair on Liberty Keuter Road due to an auto accident. A portion of the guardrail will be covered by insurance by the party responsible for damages due to the accident. That portion will be \$3,437.50 for 62 feet, with the additional guard rail being 287.5 feet. The total cost of the repair will be approximately \$13,350.00 to MP Dory Co. under the Warren County bid contract pricing. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the guardrail repair as stated above. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-15**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey updated the Board on the Jack Road fencing which is in the right of way. The residents are requesting a land survey.

#### **Administration:**

Tammy Boggs, Township Administrator, was not in attendance but had previously informed the Administrative Assistant information to discuss at the meeting as follow:

Brad Edrington, Administrative Assistant, requested on behalf of the Township Administrator approval to engage Warren County Regional Planning to manage the process of updating the west side Township area plan at an approximate cost not to exceed \$5,000.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the engagement of Warren County Regional Planning as stated above. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-16**. (A copy of the resolution will be included in the minutes.)

Mr. Edrington, requested on behalf of the Township Administrator, approval to Authorize Tammy Boggs, Administrator, to sign a cooperative agreement with the City of Lebanon for OPWC application for Glosser Road Culvert Replacement. Mr. VanDeGrift made a motion, seconded by Mr. Jones, to approve the Resolution as described above. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-17**. (A copy of the resolution will be included in the minutes.)

Mr. Edrington, on behalf of the Township Administrator, informed the Board that repairs on garage doors and/or openers at all 3 buildings will cost a total of \$4,893.25 from AE Door Sales. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the repairs and maintenance costs from AE Door Sales in the amount of \$4,893.25. All voiced a "YEA" vote and the motion passed with **Resolution 24-06-18**. (A copy of the resolution will be included in the minutes.)

Mr. Edrington, on behalf of the Township Administrator, requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$708.86. The purchases are \$87.82 from Sam's, \$39.80 from Costco, \$414.58 from The Home Depot, \$9.99 from Crashplan and \$156.67 from Amazon. Mr. VanDeGrift made a motion, seconded by Mr. Jones, to subsequently approve the expenditures in the cumulative amount of \$708.86. All present voiced a "YEA" vote and the motion passed with **Resolution 24-06-19**. (A copy of the Resolution is included in the minutes.)

Mr. Edrington informed the Board that the Humane Association of Warren County will be holding an open house on June 20<sup>th</sup> from 4-6 p.m.

Mr. Edrington informed the Board that 3 items were successfully sold on GovDeals. The Dump truck sold for \$17,300.00, the Ambulance sold for \$6,500.00 and the Yukon sold for \$3,775.00.

**General Reports:**

**CORRESPONDENCE:**

**IN:**

Letter from Mrs. Leak regarding road sign on Liberty Keuter Road.  
Email from Ms. Geiger regarding a zoning question.  
Letter from CMS regarding data collection for EMS.  
Letter from Human Association of Warren County regarding an open house on June 20<sup>th</sup> from 4-6 p.m.  
Letter from Otterbein regarding a donation that the resident council made to the township.

**OUT:**

Email to Ms. Geiger regarding a zoning question and to contact WC Zoning.  
Letter to WC Regional Planning regarding Wood View concept plan.  
Letter to WC Regional Planning regarding Longmeadow Estates.  
Letter to WC Regional Planning regarding the Greentree Meadows Revised Preliminary plan.  
Letter to WC Regional Planning regarding the Greentree Meadow – Section 1.

**Fiscal Officer Reports:**

Prior to the meeting, the Audit/Financial Committee met to review the financial reports for the year to date. The Committee noted that at this time line-item transfers need to occur within the General Fund, Union Village TIF Fund and the ARPA fund.

Amanda Childers, Fiscal Officer, requested a line item transfer of \$300,000.00 from 1000-930-930-0000 (Contingencies) to 1000-220-599-0000 (Other-Other Expenses) for needed expenses. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the line item transfer. All present voiced a “YEA” vote and the motion passed with **Resolution 24-05-20**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers requested a resolution to authorize expenditure from Coronavirus Local Fiscal Recovery Fund in the amount of \$636,775.04 for road resurfacing in participation with the Warren County Engineer’s Office Project whereby the Warren County Engineer’s Office meets all applicable State and Local requirements through the bid process. The selected contractor, will be paid directly as stated in Resolution 24-01-04. John R. Jurgensen Co was selected at a cost of \$636,775.04. This expenditure is being made under the Standard Allowance provision as authorized by Resolution 22-07-13. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-05-21**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers requested the Board to approve a line item transfer within the Coronavirus Local Fiscal Recovery Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) in the amount of \$636,775.04 for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-05-22**. (A copy of the resolution is included in the minutes.)

Mrs. Childers requested a line-item transfer from within Union Village TIF funds with ratification to follow at a later date once settlement amounts are known for funding and calculations made for the schools, the Community Authority of Union Village and auditor fees for property tax collection. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-05-23**. (A copy of the resolution is included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35685 through 35721 (copy to follow) and Vouchers 518-2024 through 569-2024.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/15/24	5/16/24	492-2024	STATE OF OHIO	1000-535-0000	\$199,789.30	REAL PROPERTY TAX ROLLBACK 1ST HALF TY 2023 (DIRECT DEPOSIT)
					<b>\$199,789.30</b>	
5/21/24	5/27/24	510-2024	OTTERBEIN RESIDENT COUNCIL	2191-803-0000	\$582.00	EMS DONATION
					<b>\$582.00</b>	
5/13/24	5/16/24	493-2024	UNITED HEALTHCARE	2191-299-0000	\$196.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/24	5/16/24	494-2024	AARP SUPPLEMENTAL	2191-299-0000	\$217.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/24	5/16/24	495-2024	AETNA	2191-299-0000	\$563.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/24	5/16/24	496-2024	ANTHEM BLUE	2191-299-0000	\$662.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/24	5/16/24	497-2024	ANTHEM BLUE	2191-299-0000	\$662.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/24	5/16/24	498-2024	HNB-ECHO	2191-299-0000	\$702.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/24	5/16/24	499-2024	CGS	2191-299-0000	\$2,139.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/24	5/16/24	500-2024	BUCKEYE COMMUNITY	2191-299-0000	\$279.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/24	5/16/24	501-2024	HUMANA	2191-299-0000	\$322.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/24	5/16/24	502-2024	CGS	2191-299-0000	\$375.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/24	5/16/24	503-2024	HWHO	2191-299-0000	\$1,060.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/24	5/16/24	504-2024	ANTHEM BLUE	2191-299-0000	\$90.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/24	5/16/24	505-2024	HNB-ECHO	2191-299-0000	\$325.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/24	5/16/24	506-2024	UNITED HEALTHCARE	2191-299-0000	\$529.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/24	5/16/24	507-2024	US TREASURY DEPT OF VA	2191-299-0000	\$970.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/24	5/27/24	508-2024	AMERIHEALTH CARITAS OHIO	2191-299-0000	\$180.00	LIFE SQUAD SERVICES
5/20/24	5/27/24	509-2024	AMBETTER	2191-299-0000	\$760.45	LIFE SQUAD SERVICES
5/24/24	5/27/24	511-2024	TRICARE PAYMENT	2191-299-0000	\$192.50	LIFE SQUAD SERVICES
5/17/24	5/27/24	512-2024	HNB-ECHO	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/24	5/27/24	513-2024	UNITED HEALTHCARE	2191-299-0000	\$370.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/24	5/27/24	514-2024	ANTHEM BLUE	2191-299-0000	\$414.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/24	5/27/24	515-2024	AETNA	2191-299-0000	\$484.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/24	5/27/24	516-2024	CGS	2191-299-0000	\$5,232.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/24	5/27/24	517-2024	OPTUM	2191-299-0000	\$283.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/24	5/27/24	518-2024	HUMANA	2191-299-0000	\$340.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/24	5/27/24	519-2024	CGS	2191-299-0000	\$435.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/24	5/27/24	520-2024	HWHO	2191-299-0000	\$557.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$18,667.70</b>	
5/20/24	5/27/24	521-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 MAY 2024 (DIRECT DEPOSIT)
5/20/24	5/27/24	522-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,739.54	LOCAL GOVT MAY 2024 (DIRECT DEPOSIT)
5/20/24	5/27/24	523-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,274.00	NEW \$5 PERMISSIVE AUTO APRIL 2024 (DIRECT DEPOSIT)
5/20/24	5/27/24	524-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,685.49	MOTOR VEHICLE LICENSE TAX APRIL 2024 (DIRECT DEPOSIT)
5/20/24	5/27/24	525-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,477.90	CENTS PER GALLON MAY 2024 (DIRECT DEPOSIT)
5/20/24	5/27/24	526-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,854.00	OLD \$5 PERMISSIVE AUTO TAX APRIL 2024 (DIRECT DEPOSIT)
5/20/24	5/27/24	527-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$19,109.57	GAS EXCISE TAX MAY 2024 (DIRECT DEPOSIT)
					<b>\$45,105.35</b>	

**Other Business:**

None.

**Visitor Concerns:**

Deron Wolfe from Miami Valley Gaming came to attend the Board meeting and spoke about their July 6<sup>th</sup> Trucks on the Track event with approximately 30 food trucks.

**Trustee Reports:**

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Personnel pursuant to ORC 121.22 (G) (1) at 8:48 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the Board returned to regular session at 9:01 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for June 10, 2024 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 24-05-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESIGNATION FOR CASEY BREWER,  
FULL-TIME FIREFIGHTER/EMT  
EFFECTIVE JUNE 12, 2024**

**WHEREAS**, the Fire Chief was notified that Casey Brewer has resigned his position of Full-Time Firefighter/EMT with Turtlecreek Township; and

**WHEREAS**, the effective date of the resignation will be June 12, 2024; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Casey Brewer, effective, June 12, 2024.

Mr. Jones moved for adoption of the foregoing resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted.

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 28<sup>th</sup> day of May, 2024.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESIGNATION FOR ASHLEY BREWER,  
FULL-TIME FIREFIGHTER/ADVANCED EMT  
EFFECTIVE JUNE 13, 2024**

**WHEREAS**, the Fire Chief was notified that Ashley Brewer has resigned her position of Full-Time Firefighter/Advanced - EMT with Turtlecreek Township; and

**WHEREAS**, the effective date of the resignation will be June 13, 2024; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Ashley Brewer, effective, June 13, 2024.

Mr. Jones moved for adoption of the foregoing resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted.

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 28<sup>th</sup> day of May, 2024.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 24-05-04 regarding purchase of SCBA's.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ " YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need to purchase SCBA's for the fire department; and

**WHEREAS**, ORC 9.48(B) gives the township the authority to participate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership.

**WHEREAS**, the township wishes to participate in membership with HGAC and Sourecwell which will provide the ability to purchase equipment, material, supplies, or services, through participation in a contract with HGAC and Sourcewell and exempts the township per ORC 9.48 (B)(1) or (2) from any competitive selection requirements otherwise required by law.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they authorize the participation in membership with HGAC and Sourcewell.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Fire department has a need to replace SCBA’s and accessories for the Fire Department; and

**WHEREAS**, the cost of the replacement SCBA’s and accessories are \$227,405.44 through special pricing from Vogelpohl and is less by approximately \$83,867.72 than the pricing through the membership with HGAC which is a joint purchasing program operated by or through a national or state association of political subdivision authorized by ORC 9.48(b); and

**WHEREAS**, the source of the funds will be the General Fund (1000-220-599-0000 Fire); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of SCBA’s and accessories from Vogelpohl in the amount of \$227,405.44.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 13<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the township has a need to replace two (2) HVAC units (Unit #4 meeting room and Unit #2 report/records room) at the Administration Building; and

**WHEREAS**, the cost of the replacement of two (2) HVAC units will be \$30,600.00 from Hauser Heating and Air; and

**WHEREAS**, the source of the funds will be the General Fund (1000-120-323-0000 Repairs and Maintenance); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of two (2) HVAC units from Hauser Heating and Air in the amount of \$30,600.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 13<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the township has a need to repair guardrail located on Liberty Keuter Road between State Route 123 and Wilmington Road; and

**WHEREAS**, a portion of the cost will be paid by an insurance claim in the amount of \$3,437.50 due to an accident on this section of the roadway that damaged a portion of the guardrail; and

**WHEREAS**, the cost of the replacement guardrail will be \$13,250.00 from MP Dory Co; and

**WHEREAS**, the source of the funds will be the Road Fund (2031-330-360-0000 Contracted Services); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the cost of the repair to the guardrail on Liberty Keuter Road in the amount of \$13, 250.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 13<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer



**RESOLUTION 24-05-16  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the township has a need to update the area plan on the west side of the township; and

**WHEREAS**, the township wishes to engage Warren County Regional Planning to manage the process of updating the west side plan at an approximate cost not to exceed \$5,000.00; and

**WHEREAS**, the source of the funds will be the General Fund (1000-110-360-0000 Contracted Services); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the cost to update the west side area plan in the amount not to exceed \$5,000.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 13<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR  
TO SIGN COOPERATIVE AGREEMENT  
WITH THE CITY OF LEBANON  
FOR OPWC APPLICATION FOR  
GLOSSER ROAD CULVERT REPLACEMENT**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a working agreement with the City of Lebanon for an OPWC application for the culvert replacement on Glosser Road; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has authorized Tammy Boggs, Administrator to complete all necessary documentation related to the OPWC application and process for the replacement of the culvert on Glosser Road.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 13<sup>th</sup> day May, 2024

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-18  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the township has a need to complete repairs and maintenance to the garage doors and/or openers at all three (3) stations; and

**WHEREAS**, the cost of the repairs and maintenances will be \$4,893.25 from AE Door Sales which includes replacement of two (2) garage door openers; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repairs and maintenances cost from AE Door Sales in the amount of \$4,893.25.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 24-05-19

Date of Resolution: May 18, 2024

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township

Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 28<sup>th</sup> day of May, 2024.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 24-05-20  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the General Fund from Account 1000-930-930-0000 (Contingencies) to Account 1000-220-599-0000 (Other – Other Expenses) an amount of \$300,000.00 for needed expenses. Mr. VanDeGrift moved for adoption of the foregoing resolution. The motion was seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-21  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING EXPENDITURE FROM AMERICAN RESCUE  
PLAN ACT FUNDS**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has received distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

**WHEREAS**, Congress passed the Act effective March 11, 2021; and

**WHEREAS**, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

**WHEREAS**, the Final Rule adopted by the Department of Treasury states that recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

**WHEREAS**, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

**WHEREAS**, The Township, by virtue of **Resolution 22-07-13**, has elected to take the “standard allowance” and presume that up to \$10 million, but not to exceed the Township’s award, in revenue has been lost due to the public emergency, for the provision of government services.

**WHEREAS**, the Board of Trustees (the “Board”) has identified a project or expenditure which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of the provision of governmental services, which consists of the following expenditure:

**2024 Road resurfacing in participation with the Warren County Engineer’s Office Project whereby the Warren County Engineer’s Office meets all applicable State and Local requirements through the bid process. The selected contractor, will be paid directly as stated in Resolution 24-01-04. John R. Jurgensen Co was selected and the quote is for \$636,775.04.**

**WHEREAS**, the Board believes that it is in the best interest of the Township and its residents to approve the Expenditure and authorize the use of a portion of ARPA funds for the Expenditure.

**WHEREAS**, no obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

**NOW THEREFORE BE IT RESOLVED:** that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**WHEREAS**, Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-05-22  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the Coronavirus Local Fiscal Recovery Fund from Account 2273-930-930-0000 (Contingencies) to Account 2273-220-360-0000 (Contracted Services) the amount of \$636,775.04 for needed expenses. Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-05-23  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the Union Village TIF District “1” from Account 2904-930-930-0000 (Contingencies) an amount not yet known to be transferred to the following funds: to Account 2904-710-599-0013 Other – Other Expenses (Lebanon City Schools), to Account 2904-710-599-0014 Other – Other Expenses (Warren County Vocational School), to Account 2904-730-592-0036 Grants to Other Governments (CAUV), to Account 2904-190-314-0000 Tax Collection Fees, all for needed expenses.

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the Union Village TIF District “A” from Account 2905-930-930-0000 (Contingencies) an amount not yet known to be transferred to the following funds: to Account 2905-710-599-0013 Other – Other Expenses (Lebanon City Schools), to Account 2905-710-599-0014 Other – Other Expenses (Warren County Vocational School), to Account 2905-730-592-0036 Grants to Other Governments (CAUV), to Account 2905-190-314-0000 Tax Collection Fees, all for needed expenses.

**NOW THEREFORE BE IT RESOLVED**, to approve future line-item account transfers in the amounts determined, once settlements are received from the Warren County Auditor’s Office and once the accounting amounts are calculated by Union Village TIF Administrator and legal counsel and all future line-item account transfers authorized by the Fiscal Officer and to be ratified at the next regular scheduled meeting by line item transfer and/or amended appropriations.

Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 28<sup>th</sup> day of May, 2024

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

End of Minutes.